

MINUTES OF THE REGULAR MEETING FOR THE COUNCIL OF

**THE TOWN OF FRANCIS**

on November 12th, 2025 at 7:00pm

**COUNCIL PRESENT:**

*Acting Mayor:* Kim Connery

*Councillors:* Brooklynn Hayward, Sharlene Fitzgerald-Johnson

*Appointed Councillor:* Wayne Lang, Larry Lockert

*Administrator:* Melody Dixon-Lye

A quorum being present, Acting Mayor Connery called the meeting to order at 7:06

|                                    |          |                                   |                                                                                                                                                                               |
|------------------------------------|----------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda</b>                      | 2025-181 | Hayward<br>Lang                   | That the agenda be adopted as presented.                                                                                                                                      |
| <b>MINUTES</b>                     | 2025-182 | Fitzgerald-<br>Johnson<br>Lang    | That the minutes of the regular meeting held October 8 <sup>th</sup> , 2025 now be approved.<br><br>CARRIED                                                                   |
| <b>Delegations</b>                 | 7:15     | Francis Rink<br>Dylan Bachelu     | Regarding material donations to the Rink through the Town.                                                                                                                    |
|                                    | 7:45     | Craig Helfrick                    | Regarding Awards for Municipal Service to Cliff Knoll & Reg Helfrick & fireman service pins                                                                                   |
| <b>Approval of Correspondence:</b> | 2025-183 | Lang<br>Lockert                   | That the following correspondence, having now been read, be filed: <ul style="list-style-type: none"><li>• RCMP DTSS District Commander Update</li></ul> CARRIED              |
| <b>FINANCIALS</b>                  | 2025-184 | Hayward<br>Fitzgerald-<br>Johnson | That the preliminary financial statements & Bank Reconciliation were reviewed and accepted for October 2025.<br><br>CARRIED                                                   |
| <b>Decision Items:</b>             | 2025-185 | Connery<br>Hayward                | That the Town will <b>issue receipts</b> from suppliers (for the Rink upgrades) as a donation and then issue cheques to the rink as per Auditors instructions.<br><br>CARRIED |

|                              |          |                                   |                                                                                                                                                                                             |
|------------------------------|----------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                              | 2024-186 | Connery<br>Fitzgerald-<br>Johnson | That the Town will nominate Cliff Knoll and Reg Helfrick for <b>service awards</b> through Suma and cover all costs for them and their spouse.<br><br>CARRIED                               |
|                              | 2025-187 | Fitzgerald-<br>Johnson<br>Lang    | That the Town approve the New <b>Permit to Operate a Waterworks</b> issued by WSA.<br><br>CARRIED                                                                                           |
|                              | 2025-188 | Fitzgerald-<br>Johnson<br>Connery | That the Town put an <b>ad</b> in the Grasslands newspaper for Remembrance day.<br><br>CARRIED                                                                                              |
|                              | 2025-189 | Fitzgerald-<br>Johnson<br>Lockert | That the Town sponsor the United Soles Community Calander by putting an <b>ad</b> in for \$150.<br><br>CARRIED                                                                              |
|                              | 2025-190 | Connery<br>Fitzgerald-<br>Johnson | That the Town give the Administrator permission to <b>pay PPC Invoices</b> for the Water plant without approval through a meeting. Send invoices for approval through email.<br><br>CARRIED |
|                              | 2025-191 | Lockert<br>Hayward                | That the Town approve the appointment of Nathan Brodner & Chantel Terry as Class 1 Building Officials for <b>Professional Building Inspections</b> .<br><br>CARRIED                         |
| <b>Approval of Accounts:</b> | 2025-192 | Fitzgerald-<br>Johnson<br>Lang    | That the accounts payable be paid as presented at \$103,519.79.<br><br>CARRIED                                                                                                              |
| <b>Next Meeting</b>          |          |                                   | December 10, 2025                                                                                                                                                                           |
| <b>Adjournment</b>           |          | Connery                           | Meeting adjourned 8:00 pm                                                                                                                                                                   |

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MAYOR

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ADMINISTRATOR